

Classification

Approved For Release 2006/09/25 : CIA-RDP75-00399R000100120056-3

CONTROL NO.

XXXXXXXXX DDS/OL/SD-7

PREPARE IN DUPLICATE

1. TITLE OF REPORT (if a fill-in report include Form No.)

Ordnance Status Report

2. TYPE OF REPORT ☒ STATISTICAL☐ NARRATIVE☐ MACHINE-NAME LISTING

3. FUNCTIONAL AREA

☐ PERSONNEL☐ TRAINING☐ ADMIN. GENERAL☒ LOGISTICS☐ SECURITY☐ OTHER (specify)☐ MEDICAL☐ FINANCE

4. NO. OF COPIES PREPARED

5. FREQUENCY (weekly, monthly, quarterly, etc.)

6. DISTRIBUTION (No. of components not number of copies)

Monthly

OAMS

7. FORMAT (memorandum, form computer print-out, etc)

8. ADP PROCESSING

9. DIRECTIVE AUTHORITY REQUIRING REPORT

Telepouch

☐ YES
☒ NO

IF YES GIVE ADP PROCESSING NO.

10. PREPARING COMPONENT (include lowest level contributing information to report)

11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.)

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12. COST FACTORS

A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	<input checked="" type="checkbox"/>	HOURS PER REPORT	=	COST PER REPORT	<input checked="" type="checkbox"/>	TIMES PREPARED	=	COST PER YEAR
GS-14	9.76		1/6		1.63		12		21.19
GS-6	4.32		1/6		0.72		12		8.64
GS-9	5.38		4		21.52		12		258.24
GS-13	9.67		1		9.67		12		116.04

B. COSTS OF COMPUTER PRODUCED REPORTS

TOTAL COSTS PER YEAR

404.11

13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.

To verify balances of stocks on hand, so that Supply Division can provide accurate stock positions. This enables OAMS to manage stock procurement more reliably as related to available funds and customer needs.

14. FUTURE GOALS

GOAL PROPOSED BY COMPONENT FOR THIS REPORT

ESTIMATED SAVINGS

☒ RETAIN AS IS ☐ OTHER (explain)
☐ CHANGE
☐ DISCONTINUE

MAN-HOURS

DOLLARS

STAT

16. DATE OF INVENTORY

17. NAME AND TITLE OF PERSON FURNISHING INFORMATION

18. EXTENSION

5 Oct 70

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